

HOME OFFICE EXPENSES STATEMENT

Name _____ S.I.N. _____

D.O.B. _____MM/DD/YY

Total area of house (square footage) _____

Area of house used for business purposes (square footage) _____

EXPENSES:

| | |
|--|-----------------|
| Heat | \$ _____, _____ |
| Hydro | \$ _____, _____ |
| Water | \$ _____, _____ |
| Insurance | \$ _____, _____ |
| Security | \$ _____, _____ |
| Property Taxes | \$ _____, _____ |
| Rent OR Mortgage Interest (if self-employed)* | \$ _____, _____ |
| Repairs and Maintenance (minor expenses such as snow removal lawn care, etc.) | \$ _____, _____ |
| Other (specify): _____ | \$ _____, _____ |

* Please provide your mortgage statement, if your financial institution has supplied this information.

IMPORTANT NOTICE:

Home office expenses can only be claimed if an area of your home is your principal place of business, or the space is used exclusively for the purpose of earning income from this business and is used on a regular and continuous basis for meeting clients, customers, or patients.